

Learner End Point Assessment Factsheet

Standard: Supply Chain Warehouse Operative Level 2

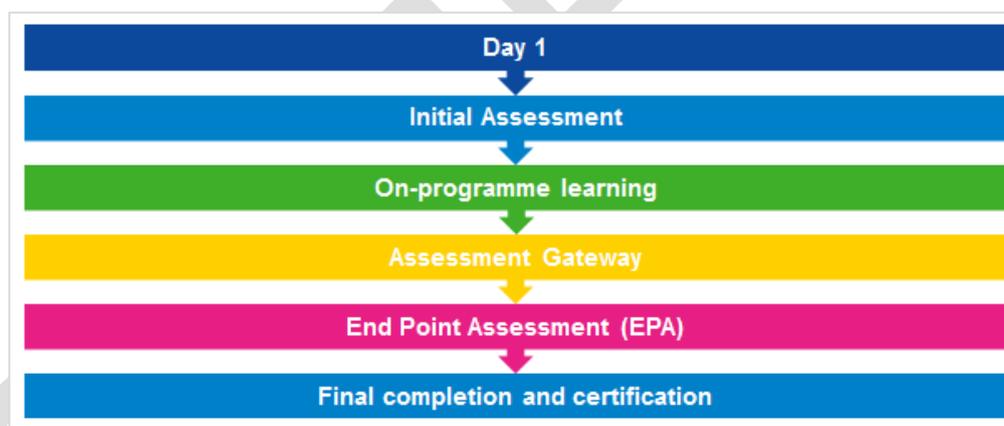
The following factsheet has been designed to give you a quick overview of End Point Assessment. Please refer to the Babcock Assessments Supply Chain Warehouse Operative Level 2 Learner Guide for more detailed information.

Introduction

Warehouse operatives work in a variety of warehouse environments. Work activities include taking deliveries, checking for damaged/missing items, storing goods, moving stock by various methods, picking/packing orders, loading goods for dispatch, maintaining stock records and documentation, and cleaning. They are required to safely use a range of equipment, machinery and vehicles, as relevant to their role and setting. This could include mechanical racking systems, materials handling equipment (MHE) or fork lift trucks.

Warehouse operatives communicate with a wide range of people and customers. They have a passion to meet customers' expectations by providing a quality service that encourages repeat business. Individuals in this role are highly competent in using industry-recognised systems and associated services, e.g. Traffic/Warehouse Management Systems, and will be able to work under pressure to tight deadlines. A warehouse operative will often be required to be flexible and work shifts including 4-on-4-off, days, nights, evenings and weekends.

Structure of Apprenticeship



You are likely to already be familiar with your Supply Chain Warehouse Operative Level 2 Apprenticeship Standard, a copy can be found in the Babcock Assessments Supply Chain Warehouse Operative Level 2 Learner Guide. It's important as you move to End Point Assessment that you understand that it is this apprenticeship standard, against which you will now be assessed, bringing together all of the learning that you have been completing during the on-programme phase of your apprenticeship so far.

During the on-programme phase, you completed learning activities both on and off the job to support you to gain the competencies and knowledge required to meet the standard.

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Towards the end of the on-programme phase, your on-programme assessor may wish to carry out mock assessments with you. This could include:

- Mock short answer test
- Mock practical assessment.

These mock assessments are a good opportunity for you to prepare for End Point Assessment and to understand what will happen. Your on-programme assessor will include your line manager when feeding back the results of the mock assessments to you.

You will then move from the on-programme phase into the final part of your apprenticeship and will undertake your End Point Assessment (EPA).

The End Point Assessment phase of the apprenticeship must be delivered by an independent organisation who has not been involved in the on-programme delivery of your apprenticeship. Your employer and your training provider partner have selected Babcock Assessments (BAL) as their impartial partner to deliver the End Point Assessment phase of the apprenticeship.

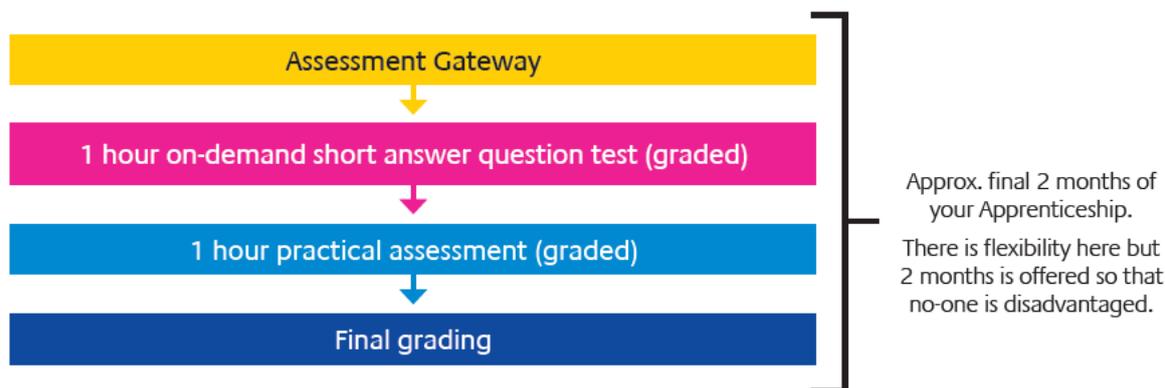
Gateway Meeting

To be able to pass to End Point Assessment, a gateway meeting, usually lasting **approximately 30-45 minutes**, will take place between you, your line manager and your on-programme assessor. Your line manager will work with your on-programme assessor to decide if you are ready to move to End Point Assessment.

- You **must** attend the gateway meeting
- During the meeting you will need to give a summary of your apprenticeship and why you feel you are ready for End Point Assessment
- Your line manager and on-programme assessor will ask questions about your apprenticeship and the evidence which you have given during the meeting. You may wish to bring your learning log, progress reviews and examples of work completed during your apprenticeship, to the meeting
- Your line manager and on-programme assessor will make the final decision on your readiness for End Point Assessment.

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End Point Assessment



Planning Meeting

Once Babcock Assessments has received confirmation that you are ready for End Point Assessment, Babcock Assessments will allocate an Independent End Point Assessor to you. The Independent End Point Assessor will check the paperwork from the gateway meeting, and then arrange a planning meeting with you and your line manager.

- The planning meeting is a chance for you to meet your Independent End Point Assessor
- It is when dates and location will be arranged for each element of the End Point Assessment
- You will need to bring your work rota to the planning meeting
- You **must** attend the planning meeting and so must your line manager. If you do not attend then End Point Assessment **cannot** be arranged.

Short Answer Test – Graded Fail/Pass/Distinction

- **1 hour short answer test**, which is externally set and marked

Practical Assessment – Graded Fail/Pass/Distinction

- The practical assessment is a **1 hour** observation of you carrying out your role in your usual working environment