babcock^{*} assessments

Funeral Team Member Level 2 End Point Assessment Process

The learner will be assessed to the apprenticeship standard using three complementary assessment methods. The assessment is synoptic, i.e. takes a view of the overall performance of the learner in their job. Babcock Assessments will offer all pathways for the Funeral Team Member Standard

The assessment activities will be completed as follows:

On-demand test 40 minute on-demand multiple choice test Covers the core and relevant specialist function Scenario based questions Externally set and marked automatically by the assessment organisation

Professional discussion

- 45 minute structured discussion
- Led by the Independent End Point Assessor

Completion

Independent End Point Assessor confirms that each assessment element has been completed. The overall grade is determined by the Independent End Point Assessor based on the combination of performance in all assessment activities.

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Funeral Team Member Level 2 End Point Assessment Delivery Model

Learner is recruited onto apprenticeship Contractual agreement for EPA between employer/ training provider/ Babcock Assessments Babcock Assessments entered onto ILR by provider Learner details sent to Babcock Assessments	Learner Induction	Months 1 – 12 Apprenticeship learning and development delivered By employer/training organisation EPA support material provided by Babcock Assessments	 Preparation for EPA Before and during month 11, mock assessments Mock MCT Mock Practical Demonstration Mock Professional Discussion Babcock Assessments will provide mock material 	 Gateway meeting between employer, training organisation and learner to sign off learner as ready for EPA Completion of readiness for end point assessment documentation Submission of Level 1 Maths and Level 1 English achievement
2 hour Practical Demonstration of learner by Babcock Assessments appointed Independent End Point Assessor	Provisional result given to learner, followed by confirmed grade	40 minute MCT Invigilated by Babcock Assessments appointed Invigilator	Planning meeting between Babcock Assessments appointed Independent End Point Assessor, learner and employer	 Evidence of Level 2 Maths and Level 2 English tests being taken Submission of portfolio of evidence
Provisional result given to learner, followed by confirmed grade	45 minute Professional Discussion Babcock Assessments will provide Independent End Point Assessor	Provisional result given to learner, followed by confirmed grade	Final EPA grade will be communicated from Babcock Assessments to employer	Babcock Assessments claims final Apprenticeship certificate
10	11	12	13	14

ON-PROGRAMME

GATEWAY

END POINT ASSESSMENT