

Retailer Level 2 End Point Assessment Process

The learner will be assessed to the apprenticeship standard using three complementary assessment methods. The assessment is synoptic, i.e. takes a view of the overall performance of the learner in their job.

The assessment activities will be completed as follows:

On-demand test

- 30 minute on-demand multiple choice test
- Scenario based questions
- Externally set and marked automatically by the assessment organisation

Practical observation

- 2 hour observation of the learner in the workplace
- Will cover observation of the learner's knowledge, skills and behaviours for the Customer, Business, Communication and Brand Reputation elements of the standard
- Can also cover wider sections of the standard

Professional discussion

- 60 minute structured discussion
- Led by the Independent End Point Assessor

Completion

Independent End Point Assessor confirms that each assessment element has been completed. The overall grade is determined by the Independent End Point Assessor based on the combination of performance in all assessment activities.

babcock assessments

Retailer Level 2

End Point Assessment Delivery Model

Learner is recruited onto apprenticeship

Contractual agreement for EPA between employer/training Assessments

Babcock Assessments entered onto ILR by provider

Learner details sent to Babcock Assessments

2 hour Workplace Observation of learner by Babcock Assessments appointed Independent **End Point Assessor**

Provisional result given to learner, followed by

confirmed grade

Learner Induction

and Development training organisation

30 minute MCT Invigilated by Babcock Assessments appointed Invigilator

Provisional result given

to learner, followed by

confirmed grade

Independent End Point Assessor will communicate content which will be the focus of professional discussion

Months 1 – 12

Apprenticeship Learning delivered by employer/

provided by Babcock Assessments

60 minute Professional Discussion

Babcock Assessments will provide Independent **End Point Assessor**

Before and during month

- Mock MCT
- Mock ObservationsMock Professional
- Babcock Assessments will provide practice

material

Planning meeting between Babcock Assessments appointed Independent End Point Assessor, learner and employer

Provisional result given to learner, followed by confirmed grade

Gateway meeting between employer, training organisation and learner to sign off

- · Completion of readiness for end point assessment
- English achievement
- Evidence of Level 2 English tests being

Final EPA grade will be communicated from **Babcock Assessments** to employer

Babcock Assessments claims final Apprenticeship certificate

Key:

ON-PROGRAMME

GATEWAY

END POINT ASSESSMENT