

Port Babcock Rosyth Safety Plan for Marine Operations Port Marine Safety Plan FM(R)-PLAN-004

Revision: 4.0 – 24th February 2022
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1.0 Introduction

Port Babcock Rosyth (PBR), as part of the Babcock International Group, places responsible safety and security management at the core of our activities ensuring a safe environment for all those who work in or who visit the Port. In compliance with the Port Marine Safety Code (PMSC) as the Statutory Harbour Authority (SHA), PBR publishes this Marine Safety Plan for marine operations in the Port.

The plan covers the period of: 01 January 2021 – 31 December 2023.

The Marine Safety Plan is published to confirm PBR is committed to ensuring safe and effective management and regulation of marine operations and to provide a commitment to continuously develop and improve our safety and environmental management culture and performance.

This Marine Safety Plan commits PBR to undertaking the management and regulation of marine operations and in particular, safe navigation, within the scope of its powers and authorities, in a way that safeguards the port infrastructure, users of the port, including members of the public and the marine environment.

PBR will undertake its role and responsibilities to provide efficient and effective services for both commercial and naval vessel movements in the port, to ensure the safe and prompt transit of all such vessels..

As a Statutory Harbour, PBR recognises that it has a Duty of Care to those using its port and harbour area, which means it has an obligation to conserve and facilitate the safe use of the facility. In ensuring the continued provision of services, especially during times of disruption, PBR will always regard the safety of its personnel, customers and vessels as a priority. At times this may mean that services and therefore vessel movements or activities are subject to delay in order to preserve safety of life and maintain overall marine safety of navigation standards.

2.0 Safety Plan Elements / Objectives

PBR has published a number of Marine Policies and Plans in support of the management and regulation of marine operations within its Statutory Harbour. These strategic policies are embedded in the Marine Safety Management System (MSMS) and are approved by the Duty Holder under the PMSC.

Communication, consultation and feedback is a fundamental requirement in ensuring the safety and navigational requirements are understood and are continually reviewed. The following tasks are undertaken to ensure the maintenance of an effective safety management system in support of compliance with the requirements of the PMSC:-

Number	Provision / Activity	Objective	Measure
1	Duty Holder	Duty Holder to have received training the role and responsibility under the Code in the last three years	100% of Duty Holders Trained
2	Designated Person	External Audit completed annual at the port	Annual
		Report to the Duty Holder quarterly on the performance of the MSMS	Quarterly & annually
3	Legislation	Review legal duties and powers at least once every three years	Three years
4	Duties and Powers	MAIB Reportable Incidents: make all reports to the MAIB within 24 hrs, with investigation followed up	24 hrs initial Report, investigation sent at incident close
		Incident investigation: close out all incidents on Synergi in accordance with defined procedures and closed out within an agreed timeframe	close out incidents in accordance with Timescales set on Synergi
		Hydrographic Survey publish within target timescale	Surveys Conducted and submitted within one month of survey date
5	Risk Assessment	All Marine Risk Assessments to be in-date	100% in date
6	MSMS	The Marine Management Team will undertake a formal review of all marine policies on a three-yearly basis	Three years
		The MSMS will be reviewed annually (or following any significant industry changes)	Annual
7	Review and Audit	Review MSMS on an annual basis. Complete internal audits as per site Risk Register (generally on a quarterly basis)	Annual and quarterly for internal audits
8	Competence	Ensure staff with marine safety responsibilities are trained to undertake their duties	100% of Mandatory training completed
9	Plan	Publish a three yearly 'Marine Safety Plan' (this plan)	Published and in Date
		Publish an assessment of the organisation's performance against the last period plan	Published review
10	Aids to Navigation	Three-year performance meets or exceed AtoN performance threshold	Cat 1 = 99.9% Cat 2 = 99.0% Cat 3 = 97.0%

3.0 Last Period Plan Performance Review

As a Statutory Harbour, PBR seeks to continuously improve the Harbour Authority's compliance with the requirements of the PMSC, and reduce all foreseeable risks associated with port operations to a point considered to be 'as lowest as reasonably practicable' (ALARP). The following table lays out the last period performance against the previous period's plan: 01 January 2018 to 31 December 2020.

Task / Action	How Measured	Date Measured
PBR will continue to liaise with, and seek the appropriate input from stakeholders with relevant interests in marine operations with the mutual aim of providing and maintaining marine safety in the harbour and its immediate approaches	<i>Regular Marine related meetings carried out involving invested stakeholders. Confirmed via PMSC Audit</i>	<i>23/02/2022</i>
Quarterly reports to the Duty Holder by the DP regarding safety related matters	<i>Confirmed via PMSC Audit</i>	<i>23/02/2022</i>
Regular safety meetings of Deputy Harbour Masters / Dockmaster / SHE Representatives, the Duty holder & Harbour Master	<i>Confirmed via PMSC Audit</i>	<i>23/02/2022</i>
PBR / Tug Contractor meetings every month	<i>Confirmed via PMSC Audit</i>	<i>23/02/2022</i>
The Proactive and reactive review of identified hazards to navigation and the associated risk control measures that mitigate those risks to as low as reasonably practicable level (ALARP)	<i>Confirmed via PMSC Audit as well as internal / external Auditors.</i>	<i>23/02/2022</i>
Risk assessments of existing marine operations and services – updated as required	<i>Confirmed via PMSC Audit</i>	<i>23/02/2022</i>
The investigation of all reported navigational and environmental incidents and the maintenance of a comprehensive management system	<i>Confirmed via PMSC Audit, Internal Audit, and MCA Audit.</i>	<i>23/02/2022</i>
Regular external audits and reviews of the MSMS, its functions and procedures	<i>Designated Person carries out yearly Audit. Reports finding back to Duty Holder. Confirmed via PMSC Audit</i>	<i>23/02/2022</i>
Comprehensive training and qualifications in compliance with applicable legislative requirements and on-going professional development for all marine staff where desirable and necessary	<i>Confirmed via PMSC Audit Training Records kept. SQEP staff in place in key roles. Ongoing commitment to ensuring marine staff are appropriately trained.</i>	<i>23/02/2022</i>
The maintenance and exercising of PBR marine emergency response procedures, including oil spill management	<i>Confirmed via PMSC Audit as well as internal Auditors, as well as MCA OPRC Audit.</i>	<i>23/02/2022</i>

Amendment Record

Date	Version No	Changes Made	Name
09/08/2018	1	Creation of Safety plan for Marine Operations	Richard Johnston
17/08/2021	2	Update of Document Ref Number	Richard Johnston
07/12/2021	3	Update of Header / Font and Objectives	Richard Johnston
24/02/2022	4	Update of performance indicators on previous plan	Richard Johnston