

Port Babcock Rosyth Safety Plan for Marine Operations Port Marine Safety Plan FM(R)-PLAN-004

Revision: 5.0 – 12th June 2024
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1.0 Introduction

Port Babcock Rosyth (PBR), as part of the Babcock International Group, places responsible safety and security management at the core of our activities, ensuring a safe environment for all those who work in or visit the Port. As a Statutory Harbour Authority (SHA), we are committed to ensuring compliance with the Ports and Marine Facilities Safety Code (PMSC) and publishing this Marine Safety Plan for marine operations in the Port.

The plan covers the period of: 01 January 2024 – 31 December 2026.

Our Marine Safety Plan is published to confirm our commitment to ensuring safe and effective management and regulation of marine operations, as well as continuously developing and improving our safety and environmental management culture and performance.

PBR commits to managing and regulating marine operations, including safe navigation, within the scope of its powers and authorities. Our primary goal is to safeguard the port infrastructure, users of the port, including members of the public, and the marine environment.

To achieve this, PBR will:

- Provide efficient and effective services for both commercial and naval vessel movements in the port
- Ensure safe and prompt transit of all vessels
- Recognise our Duty of Care as a Statutory Harbour, ensuring the safe use of the facility and conserving its resources
- Prioritise the safety of our personnel, customers, and vessels, even if it means delaying services or vessel movements to maintain overall marine safety standards

In times of disruption, PBR will always put safety first, ensuring that services and vessel movements are managed in a way that minimises risks to life and the marine environment.

2.0 Safety Plan Elements / Objectives

PBR has published several Marine Policies and Plans in support of the management and regulation of marine operations within its Statutory Harbour. These strategic policies are embedded in our Marine Safety Management System (MSMS) and are approved by the Duty Holder under the PMSC.

To ensure safe and effective management of marine operations, we will:

- Provide efficient and effective services for both commercial and naval vessel movements in the port
- Ensure safe and prompt transit of all vessels
- Continuously develop and improve our safety and environmental management culture and performance
- Regard the safety of our personnel, customers, and vessels as a priority

To achieve this, we will:

- Undertake regular reviews of identified hazards to navigation and associated risk control measures to mitigate risks to 'as low as reasonably practicable' (ALARP) and within tolerable thresholds.
- Conduct dedicated risk assessments of new and existing marine operations and services
- Investigate all reported navigational and environmental incidents
- Maintain a comprehensive management system
- Conduct regular external audits and reviews of our MSMS
- Provide comprehensive training and qualifications in compliance with applicable legislative requirements
- Exercise site emergency response procedures, including oil spill management

Number	Provision / Activity	Objective	By 31st December	Measure	Date Achieved
1	Duty Holder	Duty Holder to have received training the role and responsibility under the Code in the last three years	2024	100% of Duty Holders Trained	
			2025		
			2026		
2	Designated Person	External Audit completed annual at the port	2024	Annual	June 2024
			2025		
			2026		
		Report to the Duty Holder quarterly on the performance of the MSMS	2024	Quarterly & annually Reports	
			2025		
			2026		
3	Legislation	Review legal duties and powers at least once every three years	2024	Three years	
			2025		
			2026		
4	Duties and Powers	MAIB Reportable Incidents: make all reports to the MAIB within 24 hrs, with investigation followed up	2024	24 hrs initial Report, investigation sent at incident close	
			2025		
			2026		
		Incident investigation: close out all incidents on Synergi in accordance with defined procedures and closed out within an agreed timeframe	2024	close out incidents in accordance with Timescales set on Synergi	
			2025		
			2026		

Number	Provision / Activity	Objective	By 31st December	Measure	Date Achieved
		Hydrographic Survey publish within target timescale	2024	Surveys Conducted and submitted within one month of survey date	
			2025		
			2026		
5	Risk Assessment	All Marine Risk Assessments to be in-date	2024	100% in date	
			2025		
			2026		
6	MSMS	The Marine Management Team will undertake a formal review of all marine policies on a three-yearly basis	2024	Three years	
			2025		
			2026		
		The MSMS will be reviewed annually (or following any significant industry changes)	2024	Annual	
			2025		
			2026		
7	Review and Audit	Review MSMS on an annual basis. Complete internal audits as per site Risk Register (generally on a quarterly basis)	2024	Annual and quarterly for internal audits	
			2025		
			2026		
8	Competence	Ensure staff with marine safety responsibilities are trained to undertake their duties	2024	100% of Mandatory training completed	
			2025		
			2026		
9	Plan	Publish a three yearly 'Marine Safety Plan' (this plan) and make it available on the Babcock Website	2024	Published and in Date	
			2025		
			2026		
		Publish an assessment of the organisation's performance against the last period plan	2024	Published review	
			2025		
			2026		
10	Aids to Navigation	Three-year performance meets or exceed AtoN performance threshold	2024	Cat 1 = 99.8% Cat 2 = 99.0% Cat 3 = 97.0%	
			2025		
			2026		

3.0 Last Period Plan Performance Review

As a Statutory Harbour, PBR seeks to continuously improve the Harbour Authority's compliance with the requirements of the PMSC, and reduce all foreseeable risks associated with port operations to a point considered to be 'as lowest as reasonably practicable' (ALARP). The following table lays out the last period performance against the previous period's plan: 01 January 2021 to 31 December 2023.

Number	Provision / Activity	Objective	By 31st December	Measure	Date Achieved
1	Duty Holder	Duty Holder to have received training the role and responsibility under the Code in the last three years	2021	100% of Duty Holders Trained	Mar-21
			2022		Mar-22
			2023		Mar-23
2	Designated Person	External Audit completed annual at the port	2021	Annual	COVID
			2022		Mar-22

Number	Provision / Activity	Objective	By 31st December	Measure	Date Achieved
		Report to the Duty Holder quarterly on the performance of the MSMS	2023	Quarterly & annually	Mar-23
			2021		Mar-21
			2022		Mar-22
			2023		Mar-23
3	Legislation	Review legal duties and powers at least once every three years	2021	Three years	Mar-21
			2022		Mar-22
			2023		Mar-23
4	Duties and Powers	MAIB Reportable Incidents: make all reports to the MAIB within 24 hrs, with investigation followed up	2021	24 hrs initial Report, investigation sent at incident close	Mar-21
			2022		Mar-22
			2023		Mar-23
		Incident investigation: close out all incidents on Synergi in accordance with defined procedures and closed out within an agreed timeframe	2021	close out incidents in accordance with Timescales set on Synergi	Mar-21
			2022		Mar-22
			2023		Mar-23
		Hydrographic Survey publish within target timescale	2021	Surveys Conducted and submitted within one month of survey date	Mar-21
			2022		Mar-22
			2023		Mar-23
5	Risk Assessment	All Marine Risk Assessments to be in-date	2021	100% in date	Mar-21
			2022		Mar-22
			2023		Mar-23
6	MSMS	The Marine Management Team will undertake a formal review of all marine policies on a three-yearly basis	2021	Three years	Mar-21
			2022		Mar-22
			2023		Mar-23
		The MSMS will be reviewed annually (or following any significant industry changes)	2021	Annual	Mar-21
			2022		Mar-22
			2023		Mar-23
7	Review and Audit	Review MSMS on an annual basis. Complete internal audits as per site Risk Register (generally on a quarterly basis)	2021	Annual and quarterly for internal audits	Mar-21
			2022		Mar-22
			2023		Mar-23
8	Competence	Ensure staff with marine safety responsibilities are trained to undertake their duties	2021	100% of Mandatory training completed	Mar-21
			2022		Mar-22
			2023		Mar-23
9	Plan	Publish a three yearly 'Marine Safety Plan' (this plan)	2021	Published and in Date	Mar-21
			2022		Mar-22
			2023		Mar-23
		Publish an assessment of the organisation's performance against the last period plan	2021	Published review	Mar-21
			2022		Mar-22
			2023		Mar-23
10	Aids to Navigation	Three-year performance meets or exceed AtoN performance threshold	2021	Cat 1 = 99.8% Cat 2 = 99.0% Cat 3 = 97.0%	Mar-21
			2022		Mar-22
			2023		Mar-23

Amendment Record

Date	Version No	Changes Made	Name
09/08/2018	1	Creation of Safety plan for Marine Operations	Richard Johnston
17/08/2021	2	Update of Document Ref Number	Richard Johnston
07/12/2021	3	Update of Header / Font and Objectives	Richard Johnston
24/02/2022	4	Update of performance indicators on previous plan	Richard Johnston
12/06/2024	5	Update of performance indicators and issue of new 3-year plan	Richard Johnston